



## **St Anthony's Catholic Primary School - Enrolment Policy**

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### **PREAMBLE**

Parents are the first educators of their children and have the obligation and the right to ensure an adequate education, consistent with their beliefs and values. St Anthony's Primary School, in the Parish of Corio exists to enable the church to carry out its responsibility to provide for the baptised Catholic child, a formation in faith, hence priority in enrolment is given to Catholic children.

Priority in enrolment will be given to Catholic children who reside in the school's catchment area and are active members of the Parish Community who contribute to the Thanksgiving Program.

The enrolment of Catholic children who reside in the school's catchment area may only take place if a place is available and all required information is received by the official closing dates. The enrolment of non-Catholic children who reside in the school's catchment area may only take place when their enrolment does not exclude Catholic children from the school. Children moving into the area during a school year can only be offered enrolment if a place is available.

### **CRITERIA FOR ENROLMENT**

Enrolments into the school are taken in the following priority:

1. Baptised children who are residents of St Anthony's catchment area in the Parish of Corio and are actively involved in Parish life and contribute to the Thanksgiving Program.
2. Siblings of children already enrolled at the school.
3. Baptised children who are residents of St Anthony's catchment area in the Parish of Corio
4. Catholic children from other Parishes determined by the Parish Priest and Principal
5. Children from non-Catholic Eastern religions already residing in St Anthony's catchment area in the Parish of Corio.
6. Children from non-Catholic Eastern religions residing outside the school's catchment area.
7. Other Christian children whose parent/guardian are seeking a faith environment and who reside in the school's catchment area.
8. Non-Christian children where a need is established, following a meeting with the Parish Priest/Principal.

Families who choose to terminate their enrolment here at St Anthony's Primary School and then wish to return do not fit the regular criteria. In this instance circumstances would be reviewed case by case.

### **DOCUMENTATION**

Parents are required to complete the Application for Enrolment Form before enrolment into the school can be considered.

The following documentation is required for enrolment:

1. Baptism Certificate
2. Birth Certificate
3. Immunisation Certificate
4. Relevant Visa and Passport

## **ENROLMENT: SPECIAL NEEDS**

Children with special learning needs will need to have a Program Support Group (P.S.G) established well in advance of enrolment formalities being completed.

## **WAITING LIST**

In the event of St Anthony's Primary School being unable to offer a place to all baptised Catholic children residing in our catchment area, priority will be given to children whose parents are active members of the Parish. St Anthony's will only accept family enrolments in higher year levels if places are available.

## **ENROLMENT OF NON-CATHOLIC CHILDREN**

In order to maintain the distinctive Catholic ethos of St Anthony's Primary School, non-Catholic children may only be enrolled, after an undertaking by the parents, that the nature, life and identity of the school will be respected, as stated in the enrolment form agreement.

## **CONDITIONS OF ENROLMENT**

1. Enrolment at St. Anthony's is not automatic, but is subject to the above criteria, to the availability of places and to the discretion of the Parish Priest, in consultation with the School Principal.
2. In the process of enrolment, parents are asked to disclose relevant information by completing the Enrolment Application Form and submitting relevant documents. Failure to disclose accurate information concerning your child may negate enrolment, or continuance of enrolment.
3. There is an expectation that parents support the school, commit to the payment of fees and assist the school through the avenues open to parents.
4. If families experience financial difficulties that prevent payment of fees, the Parish Priest or Principal should be contacted.

**"Let your Light Shine"**